



Reference no

 Log no
 SW 49/10
For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Landford Parish Council		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	South Wiltshire
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Purchase and installation of a projector for Planning Committee meetings (approx once a fortnight) & other PC meetings in the village hall ; available for use by other users of the room.
Where will your project take place?	Landford Village Hall
When will your project take place?	As soon as the projector has been purchased
How many people will benefit from your project?	Everyone who attends the meetings
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

The PC wishes to move from paper to e-based communications for dealing with planning apps. A projector would enable members of the public to be aware of points being discussed and thus encourage greater attendance. The Village Hall Committee is discussing the practical details of a permanently installed projector which would make the room more attractive to other users.

Any other information about your project.

The VH has just opened a very attractive meeting room which the PC now uses. The PC is considering the purchase a projector for its own use but would like to see it permanently installed so that it was available to any users of the room. However, the shape of the ceiling is likely to make the installation quite expensive.

3 - Management

How many people are involved in the management of your group/organisation? 7

Of these, how many are:

Over 50 years

Male

Female

25 – 50 years

Male

Female

Under 25 years

Male

Female

Disabled People

Male

Female

Black and Minority Ethnic people

Male

Female

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The only funding would be replacement lamps which would be funded from the precept.

If you were not awarded the full amount requested, what would be the impact on your project?

The PC would consider the purchase of the projector for its own use but would not feel able to fund the permanent installation.

How will you know whether your project has made a difference in the community?

Comments from people attending meetings and other room users.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

No-one

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month: March

Year: 2010

A - Total income:

£36811

B - Minus total expenditure:

£40000

Surplus/deficit for year: (A minus B)

£(3189)

Free reserves held:

£14021

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Projector	£625	Own fundraising/reserves		£
Video graphics adapt for laptop	£73			£
Installation (est)	£350	Parish/town council	c	£698
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£1,048	Total Project Income		£698
Total project income B		£698		
Total project expenditure A		£1,048		
Project shortfall A – B		£350		
Award sought from Wiltshire Council Area Board		£350		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		Clydesdale		
Please give the title name of the organisations' bank account e.g. current		Business Bank Account (Landford Parish Council)		

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Showing plans on a large screen instead of on paper makes them more accessible to the visually impaired.

b) How does your project work to promote inclusion, participation and good community relations?

Enabling the public to see the points under discussion (planning, budgetary, financial documents etc) should lead to a better understanding of the work of the PC.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 - Equal opportunities Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 20/01/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team